

WE ARE HIRING

Animal Care Assistant x 2



KEMPTON PARK

ROLE OBJECTIVE

We are seeking two compassionate, dedicated, and hardworking **Animal Care Assistants** to join our team. The primary objective of this role is to provide high-quality daily care, sanitation, and enrichment for shelter animals. You will ensure that every animal is housed in a clean, safe environment while monitoring their physical and behavioural health.

KEY RESPONSIBILITIES

1. Sanitation and Maintenance

- **Daily Cleaning:** Thoroughly clean and disinfect dog kennels, catteries, and other animal cages using industrial-grade chemicals.
- **Waste Management:** Remove animal waste from indoor and outdoor areas promptly.
- **Laundry & Dishes:** Wash bedding, towels, and feeding bowls according to strict sanitation protocols to prevent cross-contamination.

2. Animal Care and Husbandry

- **Feeding:** Prepare and distribute food and water according to specific dietary requirements or medical instructions.
- **Exercise & Enrichment:** Provide daily walks, play sessions, and social interaction to reduce shelter stress.
- **Grooming:** Perform basic grooming tasks such as bathing, brushing, and occasional nail trims to keep animals comfortable and presentable.

3. Health and Behaviour Monitoring

- **Observations:** Monitor animals for signs of illness (e.g., coughing, lethargy, loss of appetite, diarrhoea) or injury and report findings to the management team.
- **Behavioural Tracking:** Note changes in temperament or stress levels and assist in basic behaviour modification or socialization programs.
- **Medication:** Under supervision, assist in the administration of oral or topical medications.

4. Public Relations and Administration

- **Adoption Support:** Assist potential adopters by introducing them to animals and providing accurate information on an animal's personality.
- **Record Keeping:** Maintain accurate logs of kennel occupancy, feeding, exercise, and health observations in the shelter's database.

REQUIRED SKILLS & QUALIFICATIONS

Category	Requirements
Driver's License	Valid driver's license preferred.
Physical Ability	Must be able to lift 23 kg, stand for long periods, and handle large/strong dogs.
Experience	Prior experience in a kennel, vet clinic, or farm is preferred but not always required.
Emotional Resilience	Ability to work in a high-stress environment and handle cases of animal neglect or euthanasia.
Communication	Strong interpersonal skills for interacting with volunteers and the public.
Schedule	Flexibility to work weekends, holidays, and early morning/late evening shifts.

How to Apply

If you have a passion for animal welfare and meet the above requirements, please submit your CV with 3 contactable referees, together with a covering letter via email to:

chair@kemptonspca.co.za

Closing Date for Applications: Friday, 10 July 2026

Correspondence will only be conducted with shortlisted candidates. In terms of the POPI Act, you consent to the retaining of your personal information for recruitment processing.