🚨 **WE'RE HIRING: Policy & Research Officer / Inspector**
📍 Wildlife Protection Unit | NSPCA

Are you someone who can connect law, science, and real-world animal welfare?
Do you thrive on turning complex information into clear, actionable insight?
Are you willing to take on the challenge of qualifying as an NSPCA Inspector?
The NSPCA's Wildlife Protection Unit is seeking an Administrative & Research Officer / Inspector to strengthen our work in wildlife protection, policy engagement, and enforcement support.

🧠 **Research & Policy Support**
This role is centred on research, analysis, and informed decision-making, including:
• Conducting research on wildlife welfare and well-being, legislation, and emerging trends
• Analysing policy and legal frameworks impacting animal welfare
• Supporting submissions, position statements, and public participation processes
• Assisting with information and preparation for legal proceedings
• Tracking developments in national and provincial legislation
• Supporting the NSPCA's engagement in forums, committees, and processes (including CITES-related work)
• Trade and trafficking research
• Inspectorate work on occasion

⚙️ **Operational & Administrative Support**
You will also ensure the Unit remains informed and effective by:
• Capturing and maintaining daily operational statistics
• Compiling monthly, trimester, and annual reports
• Managing and tracking complaints through to resolution
• Supporting inspectors through information management and coordination
• Applying and updating TOPS Permits as well as Provincial Permits where applicable

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🧩 **What You Bring**
• Strong research and analytical capability
• Excellent writing skills (reports, submissions, correspondence)
• Ability to interpret legislation and policy frameworks
• High attention to detail and data accuracy
• Ability to manage multiple priorities in a dynamic environment
• A genuine interest in wildlife protection and animal welfare
• Fearlessness to enforce the provisions in terms of the Animals Protection Act 71 of 1962

⚖️ **Why This Role Matters**
Your work will directly inform enforcement decisions, legal processes, and national policy positions. This is a role where thinking leads to action, and where your contribution supports tangible outcomes for wildlife.

📩 **How to Apply**
Send your CV and a brief motivation letter to:
📧 wild3@nspca.co.za
🗓️ Closing Date: 25 November 2026